

Combined Authority Board Decision Summary

Meeting: 25 January 2023
Agenda/Minutes: Combined Authority Board
Chair: Mayor Nik Johnson

Summary of decisions taken at this meeting.

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Mayor Dr Nik Johnson and Police and Crime Commissioner Darryl Preston, substituted by Deputy Police and Crime Commissioner John Peach.

Declarations of interest were made by Alex Plant in relation to Item 4.1: Climate and Strategy Business Case January 2023, in that his employer Anglia Water is a landowner; and by Councillor C Boden in relation to Item 5.2: Bus Assessment Framework and Tendering of Services, in that he is a trustee of one of the service providers. Councillor Boden did not speak or vote on Item 5.2, recommendation b).

1.2 Combined Authority Membership Update January 2023

It was resolved to:

- a) Ratify the appointments by South Cambs District Council of Cllr Natalie Warren-Green as the member and Cllr Peter McDonald as the substitute on the Skills Committee for the remainder of the municipal year 2022/23.

- b) Ratify the appointment by South Cambs District Council of Cllr Brian Milnes as the substitute member for Transport and Infrastructure Committee for the remainder of the municipal year 2022/23.
- c) Ratify the appointments by Peterborough City Council of Cllr Marco Cereste as the member and Cllr Jackie Allen as the substitute on the Housing Committee for the remainder of the municipal year 2022/23.
- d) Note the appointment by Peterborough City Council of Cllr Sainsbury as the substitute on the Combined Authority Board for the remainder of the municipal year 2022/23.
- e) Note the appointment by South Cambs District Council of Cllr John Williams as the substitute member for the Employment Committee for the remainder of the municipal year 2022/23.
- f) Note the appointment by Cambridgeshire County Council of Cllr Michael Atkins as the substitute member for the Audit and Governance Committee for the remainder of the municipal year 2022/23.
- g) Note the appointment of John O'Brien as the non-voting co-opted member representative for the Integrated Care System for the remainder of the municipal year 2022/23.
- h) Note the appointment by Peterborough City Council of Cllr Oliver Sainsbury as the member and Cllr Wayne Fitzgerald as the substitute member of the Employment Committee for the remainder of the municipal year 2022/23.

1.3 Minutes – 30 November 2022 and Action Log

The minutes of the meeting on 30 November 2022 were approved as an accurate record and signed by the Statutory Deputy Mayor. The Action Log was noted.

1.4 Petitions

No petitions were received.

1.5 Public Questions

There was one public question from Kelly Whitley, local resident. A copy of the question and response (when published) are available to view [here](#).

Part 2 – Finance

2.1 Mayor’s Draft Budget and Mayoral Precept 2023-24 (KD2022/064)

It was resolved to:

- a) Consider the proposal to implement a Mayoral General Precept of £12 (Band D).
- b) Approve the Mayor’s draft budget for 2023-24 incorporating the Mayoral General Precept

2.2 2023/24 Budget and Medium-term Financial Plan 2023 to 2027 (KD2022/063)

It was resolved to:

- a) Approve the amount and apportionment of the Transport Levy for the 2023-24 financial year, incorporating a 2% increase, as set out below:

Total Levy: £13,494,390

- i) Peterborough City Council £3,615,714
- ii) Cambridgeshire County Council £9,878,676

- b) Approve the revenue budget for 2023/24 and the Medium-Term Financial Plan 2023/24 to 2026/27.

- c) Approve the Capital Programme 2023/24 to 2026/27
- d) Note the Section 73 Officer's statutory Section 25 Statement

2.3 Budget Monitoring Report

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.

2.4 Cambridgeshire and Peterborough Combined Authority Corporate Strategy and Business Plan 2023-2025

It was resolved to:

Approve the Cambridgeshire and Peterborough Combined Authority Corporate Strategy and Business Plan 2023-2025.

Part 3 – Improvement

3.1 Combined Authority Monthly Highlights Report: January 2023

It was resolved to:

Note the content of this report.

3.2 Improvement Plan Update - December 2022

It was resolved to:

- a) Note the progress against the Corporate Improvement Plan in December 2022.
- b) Note the outcome from the inaugural meeting of the Independent Improvement Board held on 17 January 2023.
- c) Note the proposals for a three-month assessment of progress against the key deliverables identified in the Chief Executive's assessment.

3.3 Combined Authority Governance Arrangements

With the consent of the Board, this report was deferred to the meeting on 22 March 2022.

Part 4 – Combined Authority Decisions

4.1 Climate and Strategy Business Case January 2023 (KD2022/082)

It was resolved to:

Approve the Business Case for Meanwhile at Core Site, North East Cambridge project and approve £1.0m from capital and £120k revenue from the subject to approval line in the medium term financial plan (MTFP).

4.2 Market Towns Programme – Approval of Project Proposals (Funding Call 9 – January 2023) (KD2022/077)

It was resolved to:

- a) Approve the project proposal received under Market Towns Programme from East Cambridgeshire District Council for the town of Littleport to the sum of £1,000,000;

- b) Approve the project proposal received under Market Towns Programme from Fenland District Council for the town of Whittlesey to the sum of £260,000;
- c) Note that the Whittlesey Town Projects proposal will be reviewed and agreed by CPCA Programme Audit & Risk Committee (PARC) to the sum of £195,000;
- d) Approve the request received from Fenland District Council to extend the grant longstop completion date for the Fenland Market Town Parking Management project from 31st March 2024 to 31st December 2025.

4.3 Cambridgeshire and Peterborough Growth Company Business Plan 2022-2023

It was resolved to:

- a) Approve the Growth Company Business Plan for 2023.
- b) Give consent for the updated business plan to be adopted by the Cambridgeshire and Peterborough Growth Company Ltd.

4.4 University of Peterborough - Finalisation and completion of legal documentation for the Peterborough HE Property Company (PropCo1)

It was resolved to:

Delegate authority to the Director of Housing and Development, in consultation with the Monitoring Officer and the Deputy Finance Officer, to sign a Development Management Agreement between CPCA and PropCo1 (Peterborough HE Property Company Limited).

4.5 University of Peterborough - finalisation and completion of legal documentation for the Peterborough R&D Property Company (PropCo2)

It was resolved to:

Delegate authority to the Director of Housing and Development, in consultation with the Monitoring Officer and Chief Finance Officer, to sign a Development Management Agreement between the CPCA and PropCo2 (Peterborough R&D Property Company Limited).

Part 5 – Transport and Infrastructure Committee Recommendations to the Combined Authority

5.1 Local Transport and Connectivity Plan January 2023

It was resolved to:

Approve the drawdown of £100,000 of STA funding, and the application of a £178.5k ringfenced grant received from the Department for Transport (DfT), to undertake the next stages of the Local Transport and Connectivity Plan (LTCP).

5.2 Bus Assessment Framework and Tendering of Services (KD2022/084)

It was resolved to:

- a) Note the outline programmes for the continued development of the Bus Strategy, the review of the Bus Franchising business case, and refreshed Bus Service Improvement Plan programme and the additional resources being used to accelerate this work;
- b) Approve the procurement and retrospectively approve retendering of the services provided by the 6 contracts as listed at 2.10 of this report. To also approve the budget for these services.

- c) Approve the extension of the current 23 contracts with providers for a period of 12 months subject to budget approval for these services. These contracts will be reviewed as part of a full review of services;
- d) Feedback on the development of the Local Bus Service Assessment Framework; and
- e) Approve the reappointment of the current suppliers for the provision of the ENTCS (English National Concessionary Travel Scheme). In addition to approve the budget for this service.
- f) Delegate authority to the Interim Head of Transport to enter into contracts with successful bidders as at recommendation b), to enter into contracts to extend the period as stated at recommendation c) and to enter into contracts with the suppliers as at recommendation e).

5.3 A1260 Nene Parkway J32/2 Full Business Case (KD2022/062)

It was resolved to:

- a) Approve the Full Business Case in Appendix 1.
- b) Approve the drawdown of £5,850,000 from the subject to approval line in the MTFP to begin construction
- c) Approve £3,441,880 from the Transforming Cities Fund programme also for construction of this scheme.
- d) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into a Grant Funding Agreement with Peterborough City Council.

5.4 March Area Transport Study: Broad Street Construction Funds (KD2022/067)

It was resolved to:

- a) Approve the drawdown of £4,149,825 for the construction of MATS Broad Street.
- b) Approve the drawdown of £300,000 for the completion of the FBC 2.

- c) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Cambridgeshire County Council.

5.5 Fengate Phase 1 Construction Funds (KD2022/068)

It was resolved to:

- a) Approve the drawdown of £6,665,696 to construct the Fengate Access Study Improvement Schemes.
- b) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Peterborough City Council.

5.6 Local Transport Model Full Business Case (KD2022/079)

It was resolved to:

- a) Agree the full business case for the Transport Model including the timeline and future arrangements for the delivery of the Model.
- b) Approve the drawdown of £1.721m allocated within the Medium-Term Financial Plan for the delivery of the model.

5.7 Authorisation of expenditure on ZEBRA zero emissions buses project (KD2022/080)

It was resolved to:

Approve capital expenditure of £2,994,000 of funds allocated to the approved ZEBRA Business Case

Part 6 – Skills Committee Recommendations to the Combined Authority

6.1 ARU Peterborough Phase 3 Full Business Case and monitoring arrangements for the new University (KD2022/051)

It was resolved to:

- a) Approve the University of Peterborough Phase 3 Living Lab, Full Business Case.
- b) Note the following next steps for the development of a University Programme Business Case:
 - i. In consultation with the University partners and shareholders of PropCo1 and PropCo2, review governance arrangements with a view to developing a programme related governance structure.
 - ii. Preparation of the Campus Outline Planning Application for the potential future ambition.
 - iii. Further progress update against progress measures agreed with partners including outline for the University of Peterborough Programme Business Case.

6.2 Wave 4 Skills Bootcamps (KD2022/074)

It was resolved to:

- a) Accept the Grant Funding from the Department of Education in the sum of £2,878,150.00 to deliver Wave Four Skills Bootcamps for the 2023-2024 financial year.
- b) Approve an addition of a corresponding budget for delivery of the Wave Four Skills Bootcamps in the 2023-2024 budget.
- c) Delegate authority to the Interim Associate Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer to:

- i. enter into, sign and award grant agreements or awards to training providers to deliver Wave Four Skills Bootcamps with existing providers, where procurement regulations allow and enter into contracts with new providers for Wave Four following an appropriate procurement exercise, and
- ii. where appropriate, extend contracts with existing providers.

Part 7 – Governance Reports

7.1 Constitution Review

With the consent of the Board, this report was deferred to the meeting on 22 March 2022.

7.2 Procurement Policy

It was resolved to:

- a) Approve the attached procurement policy.
- b) Delegate authority to the Monitoring Officer in consultation with the Chief Finance Officer/S.73 Officer and the Chief Executive Officer to amend the policy when the expected changes in law come into force, later this year.

7.3 Implementation of Subsidy Control Act 2022

It was resolved to:

- a) Note the commencement of the UK Subsidy Control Regime on 4th January 2023 and the implications of this for the Combined Authority;

- b) Subject to (c) below, unanimously agree the delegation of authority to each of the Combined Authority's Executive Directors to sign off Subsidy Control Assessments on behalf of the Combined Authority in consultation with the Monitoring Officer and Chief Finance Officer, and to note that such delegation will be added to the Standing List of Delegations to Officers contained in the Constitution

- c) Approve the delegation of authority to the Combined Authority's Chief Executive in consultation with the Mayor, the Monitoring Officer and Chief Finance Officer to sign off Subsidy Control Assessments for subsidies that are subject to referral to the national Subsidy Advice Unit, and to note that such delegation will be added to the Standing List of Delegations to Officers contained in the Constitution

7.4 Forward Plan January 2022

It was resolved to approve the Forward Plan for January 2023.